



CHECKLIST

Under Section 11 of the *Heritage of Western Australia Act 1990*, any proposed changes or works that may affect a place on the State Register of Heritage Places must be referred to the Heritage Council for advice.

This checklist is to be used by a State Government agency to refer a third-party application, such as for subdivision/amalgamation approval.

This checklist is provided to help ensure that you have provided all the relevant information required by the State Heritage Office to process the referral. Referrals will not be accepted without the completion and inclusion of this checklist and the required supporting documents.

Tick when completed:

FOR THE WESTERN AUSTRALIAN PLANNING COMMISSION

- Is the completed application form included in the referral package?
- Does your cover letter clearly state the Heritage Council Place Name and Number the referral relates to?

FOR STATE GOVERNMENT

- Completed all required sections of the State Heritage Office Development Referral Form?
- Provided complete contact details and signed the Development Referral Form?

FOR PROPOSED SUBDIVISION/AMALGAMATION

- Provided survey drawing of existing and proposed lots.

FOR PROPOSED BUILDING WORKS

- Site plan
- Floor plans
- Relevant elevations
- Sections (if applicable)
- Current photographs of the place and/or setting of the proposed development, including approach and surrounds

PROVIDE THE FOLLOWING DOCUMENTS IF THE REFERRAL IS FOR A HIGHLY SIGNIFICANT PROPOSAL THAT PRESENTS A MAJOR DEVELOPMENT WITHIN THE AREA?

- Heritage impact statement
- Consultant report/s (where necessary)

For further information and assistance with completing this checklist, contact a development officer at:

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